



Boston Youth Sanctuary, Inc. is an innovative therapeutic after-school program for children between the ages of 6 and 11 who have experienced traumatic events in their lives. We offer comprehensive, family-focused services through a multi-disciplinary team approach in a beautifully renovated space in Dorchester. We strive to provide a safe and nurturing environment in which children are encouraged to express themselves and gain sustainable skills that aid in their success at home, school, and in their communities. We proudly serve the communities of Dorchester, Roxbury, and Mattapan and seek to provide the highest quality of care to all children enrolled in our program.

BYS is currently accepting resumes for a Family Liaison. This is a full-time, salaried position including excellent benefits. For more information about BYS please visit our website: www.bostonyouthsanctuary.org.

Family Liaison Job Description

- Builds and maintains strong alliances with BYS families; Provides culturally competent services to families and youth based on their specific needs.
- Assists families in connecting to additional community-based resources as needed; Advocates for family in meeting child's needs (i.e. may initiate or attend IEP review)
- Maintains consistent communication with caregivers, family members, schools, and collaterals around youth accomplishments, behavioral concerns, and major incidents or significant events.
- Prepares accurate, thorough, and timely documentation, record keeping and reporting in adherence with BYS standards.
- Coordinates 6-week conferences with families; Develops a Family Services Plan to be reviewed with each family during 6-week conferences.
- Provides therapeutic support within the program milieu, which may include leading groups and developing curriculum; Engages youth and adapts lesson plans/activities to all ages.
- Utilizes weekly supervision with the Director of Family Services for professional growth.
- Participates in all staff meetings as required; Attends trainings and other professional development activities as scheduled.
- Serves as a contributing member of the BYS multi-disciplinary team to plan and implement services, assist in program development and participate in continuous quality improvement efforts; Collaborates with all members of the BYS team.

Requirements: Bachelor's degree preferred. Minimum of one-year experience working with children and families.

Boston Youth Sanctuary, Inc. is an equal opportunity employer and actively seeks candidates from diverse backgrounds. For more information or to apply, send your resume and cover letter to: contact@bostonyouthsanctuary.org