



Family Liaison

Boston Youth Sanctuary, Inc. is an innovative therapeutic after-school program for children between the ages of 6 and 11 who have experienced traumatic events in their lives. We offer comprehensive, family-focused services through a multi-disciplinary team approach in a beautifully renovated space in Dorchester. We strive to provide a safe and nurturing environment in which children are encouraged to express themselves and gain sustainable skills that aid in their success at home, school, and in their communities. We proudly serve the communities of Dorchester, Roxbury, and Mattapan and seek to provide the highest quality of care to all children enrolled in our program.

Boston Youth Sanctuary is currently looking to hire **Family Liaisons**. Under the direction of the Director of Clinical Services and Family Engagement as well as the Program Director, the **Family Liaisons** will build and maintain strong alliances with BYS families while providing culturally competent services to families and youth based on their specific needs. This is a full-time, salaried position including excellent benefits. For more information about BYS please visit our website: www.bostonyouthsanctuary.org.

Essential Job Functions:

- Builds and maintains strong alliances with BYS families while providing culturally competent services to families
- Supports families with connecting to additional community-based resources as needed and advocates for family/child in meeting child's needs during internal and external family meetings
- Maintains consistent communication with caregivers, family members, schools, and collaterals
- Prepares accurate, thorough, and timely documentation, record keeping and reporting in adherence with BYS standards
- Develops a strength-based, living Family Services Plan in collaboration with families and coordinates and facilitates regular meetings with families and collaterals
- Provides therapeutic support within the program milieu, including, but not limited to leading groups and developing curriculum
- Engage in administrative functions of child care including, but not limited to, attending required meetings, completing documentation, active participation in supervision and professional development opportunities

Requirements: Minimum of 1 year of performing case management tasks and responsibilities in a similar population

Boston Youth Sanctuary, Inc. is an equal opportunity employer and actively seeks candidates from diverse backgrounds.

